



Imperial College of Excellence



Prospectus 2024-25

Welcome to Imperial College of Excellence!

We're excited to welcome you to our college community, where we offer a supportive and dynamic environment for you to develop your English language skills and pursue professional development. This handbook provides essential information to help you make the most of your time with us, whether you're enrolled in our General English Courses, Professional CPD Programs, or one of our Short Courses.

Why you should choose Imperial College of Excellence

Choosing the right institution is a pivotal step toward achieving your personal,

academic, and professional goals. Here at **Imperial College of Excellence**, we offer a unique and supportive environment tailored to students pursuing General English, Professional CPD programs, and industry-focused short courses.

College Facilities

Library and Learning Resources

Our on-campus library provides access to books, journals, e-resources, and study materials relevant to language learning and professional development. Students also have access to online resources and databases to support their academic work.

IT and Digital Learning Tools

Students can use our computer lab and have access to free Wi-Fi across the campus. Our **learning management system (LMS)** enables students to access course materials, submit assignments, and interact with faculty and classmates.

Academic Advising and Support

Each student is assigned an academic advisor who provides support with academic planning, course selection, and career guidance. Our advisors are here to help students succeed academically and make the most of their time at Imperial College of Excellence.

Application & Registration Process

At Imperial College of Excellence, we welcome applications from both local and international students. Our application process is straightforward and designed to ensure you have all the information needed

to make a successful application. Follow the steps below based on your residency status.

Application Procedure for Local Students

1. **Explore Programs:** Review the General English Courses, Professional CPD Programs, and Short Courses on our website to identify the program that best suits your goals.
2. **Complete Application Form:**

Download the **Application Form** from our website or pick up a physical copy from our admissions office.

Fill out all required sections, including personal information, educational background, and the selected program.

3. **Submit Supporting Documents:**

Academic transcripts or certificates.

Proof of identity (e.g., passport, driving license).

Proof of residence if required.

4. **Submit Application:**

Applications can be submitted online through our **Admissions Portal** or in person at the college's admissions office.

5. **Receive Conditional Offer:**

Once your application and documents are reviewed, you will receive a **Conditional Offer** if eligible.

This will include instructions on the next steps, including payment of fees and enrolment requirements.

6. **Confirm Enrolment:**

Upon acceptance of the offer, confirm your enrolment by paying the registration and course fees by the specified deadline.

Attend the college orientation session to finalize enrolment.

Application Procedure for International Students

1. **Review Course Eligibility and Requirements:**

Visit our website to understand the program requirements and check if you meet the necessary language proficiency (IELTS, TOEFL, or equivalent scores for non-native English speakers).

Consider visa requirements and check eligibility for studying in the UK through the **UK Visas and Immigration (UKVI)** website.

2. **Complete Application Form:**

Access the **International Student Application Form** on our website or request a form from the admissions office.

Fill in all details accurately, including program choice, educational background, and contact information.

3. **Submit Supporting Documents:**

Academic certificates and transcripts (translated into English if applicable).

Passport copy (and any existing UK visas if applicable).

English language proficiency test results (IELTS, TOEFL, etc., if required).

Personal statement explaining why you wish to join the college and your future goals.

4. Application Submission:

- Submit all application documents online through our **International Admissions Portal** or by email to the admissions office at admissions@imperialexcellence.ac.uk.

5. Conditional Offer and Visa letter:

- If accepted, you will receive a **Conditional Offer Letter**
- Follow instructions to pay tuition fees and fulfill any additional requirements for securing the CAS.

6. Apply for UK Short-Time Study Visa:

- After receiving the offer letter, apply for a **UK Short-Time Study Visa** following UKVI guidelines. Submit required documents, pay the visa fee, and attend any required biometric appointments.

Attend the mandatory orientation for international students to help you settle into life in the UK and at the college.

Courses and qualifications

General English Courses

Our **General English** courses cover all proficiency levels, from beginner to

advanced, and follow the CEFR (Common European Framework of Reference for Languages) standards. These courses focus on reading, writing, speaking, and listening skills, as well as grammar and vocabulary, preparing students for everyday communication and academic settings.

Professional CPD (Continuing Professional Development) Courses

Our CPD courses are designed for professionals who want to enhance their skills and advance in their careers. These programs cover essential topics like **Business English, Customer Service Communication, and Effective Presentation Skills**. CPD courses are typically short-term and are aligned with industry standards to ensure practical, real-world applications.

Short Courses

We offer various short courses tailored to students' specific needs, from **English for Hospitality** to **Communication Skills for Healthcare**. These intensive programs equip students with the targeted language skills required for success in specific industries.

How to find us?

Imperial College of Excellence

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